

STATE LIBRARY OF NORTH CAROLINA
Public Library Statistical Report
July 1, 1998 - June 30, 1999

Name of Library System:	
County(ies):	
Mailing address:	
Street address:	
City:	
Zip code + 4:	
Name of library director:	
Library administration's fax number:	
Library director's e-mail address:	

Person Completing Form	
Name:	
Title:	
Phone number:	
E-mail address:	
Fax number:	

QUESTIONS? Call (919) 733-2570 and ask to speak with your liaison consultant or Julie B. Nye, Acting Chief, Library Development.

Additional copies of the 1998-99 statistical report form, instructions, and definitions are available on the State Library's web site at

<<http://statelibrary.dcr.state.nc.us/ld/plstats9899/plstats9899.htm>>

Return completed form to the State Library's new mailing address by **August 31, 1999**:

Library Development
State Library of North Carolina
4640 Mail Service Center
Raleigh, NC 27699-4640

Part I LIBRARY PROFILE

A. Service Outlets

1.	Number of central libraries	
2.	Number of branch libraries	
3.	Number of bookmobiles	
4.	Number of other mobile units	

B. Service Hours

5.	Total hours open to public per year (all locations)	
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C. Friends Groups

6.	Total number of "Friends of the Library" groups in your library system	
7.	Total number of members in "Friends of the Library" groups in your library system	

Part II LIBRARY STAFF

A. Personnel as of June 30, 1999

8.	FTE Librarians with MLS accredited by ALA	
9.	FTE Librarians with MLS not accredited by ALA	
10.	Total FTE MLS librarians (add lines 8+9)	
11.	All other paid FTE staff (Including plant operations, security & maintenance staff)	
12.	TOTAL FTE staff (add lines 10 + 11)	

B. Professional Salaries

13.	Director's salary as of July 1, 1999	
14.	Minimum MLS librarian salary as of July 1, 1999	

Part III OPERATING INCOME

A. Local Government Funds

15.	Municipal funds	
16.	County funds	
17.	TOTAL Local Income (add lines 15 +16)	

B. State Funds

18.	Aid to Public Libraries grant	
19.	Other state funding	
20.	TOTAL State Funds (add lines 18+19)	

C. Federal Funds

21.	LSCA/LSTA Grants	
22.	Other Federal Funds	
23.	TOTAL Federal Funds (add lines 21+22)	

D. Other Funds

24.	Other funds (e.g. fines and fees, foundation grants, etc.)	
25.	TOTAL Operating Income (add lines 17+20+23+24)	

Part IV OPERATING EXPENDITURES

A. Personnel

26.	Salaries and wages	
27.	Employee benefits	
28.	TOTAL Personnel Expenditures (add lines 26 + 27)	

B. Collection Expenditures

29.	TOTAL for ALL Formats	
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C. Other Expenditures

30.	Other operating expenditures	
31.	TOTAL Operating Expenditures (add lines 28+29 +30)	

D. Capital Expenditures

32.	Total	
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E. Unencumbered Operational Balance

33.	Total	
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Part V COLLECTION

A. Print

34.	Cataloged adult fiction books	
35.	Cataloged adult non-fiction books	
36.	Total cataloged adult books (add lines 34+35)	

37.	Cataloged juvenile fiction books	
38.	Cataloged juvenile non-fiction books	
39.	Total cataloged juvenile books (add lines 37+38)	

40.	TOTAL Cataloged books (add lines 36+39)	
41.	Uncataloged Books	
42.	TOTAL book volumes (add lines 40+41)	

43.	Other print materials	
44.	Serial volumes	
45.	GRAND TOTAL Book & Serial Volumes (add lines 42+44) DO NOT ADD line 43	

B. Non-Print Materials (not processed by a computer)

46.	Audio	
47.	Video	
48.	Other non-print materials	

C. Serials Subscriptions

49.	Total subscriptions, ALL formats	
50.	Total titles, ALL formats	

Part VI SERVICE MEASURES: CIRCULATION

A. Print

		Central	Branches	Bookmobiles	Other	TOTAL
51.	Adult fiction books					
52.	Adult non-fiction books					
53.	Adult Total (add lines 51+52)					
54.	Juvenile fiction books					
55.	Juvenile non-fiction books					
56.	Juvenile total (add lines 54+55)					
57.	Total Book Circulation (add lines 53+56)					
58.	Other print materials					
59.	Periodicals					

B. Non-print

60.	Audio					
61.	Video					
62.	A-V equipment					
63.	Other					
64.	Total Non-Print (add lines 60 through 63)					
65.	Grand Total Circulation (add 57+58+59+64)					

Part VII OTHER SERVICE MEASURES

A. Registered Users

66.	Number of adults	
67.	Number of juveniles	
68.	Total Registered Users (add lines 66+67)	

B. Attendance in Library

69.	Number of persons entering library during the year	
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C. Programs

70.	Number of adult programs	
71.	Number of juvenile programs	
72.	Total programs (add lines 70+71)	
73.	Adult program attendance	
74.	Juvenile program attendance	
75.	TOTAL Attendance (add lines 73+74)	

D. Reference & Informational Transactions

76.	Number of reference questions	
77.	Number of directional questions	

E. In-House Use of Materials

78.	Number of print materials	
79.	Number of non-print materials	
80.	Total In-House Use (add lines 78+79)	

F. Interlibrary loans

81.	Number of items loaned	
82.	Number of items borrowed	

PART VIII ELECTRONIC TECHNOLOGY

A. Operating Expenditures

83.	Materials in electronic format	
84.	Electronic access	
85.	Total Electronic Technology Expenditures	

B. Collection

86.	Number of materials in electronic format	
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C. Services

87.	Does your library have a homepage? If yes, what is its address? http://	Yes___	No___
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D. Number of Internet Terminals*

88.	Number of Internet terminals used by staff only	
89.	Number of Internet terminals used by general public	

*NOTE: D. Number of Internet Terminals is a new data element requested by the Federal-State Cooperative System for Public Library Data. Submission of this data is optional in 1998-99; data submission will be required as part of the 1999/00 Public Library Statistical Report.

INFORMATION UPDATE

Please RETURN the following with the Public Library Statistical Report:

1. TRUSTEES

A **CURRENT** list of the members of ALL the boards of trustees in your library system, giving name, address, and phone number for each. Indicate the board chair.

2. FRIENDS OF THE LIBRARY GROUPS

The name, address, and phone number of the president of each Friends of the Library group.

3. DIRECTORY

The attached sheet shows the directory information for your library system that is presently available on the State Library's web site. Note any changes in RED ink on the sheet. Regardless of whether or not there are any changes, please sign, date and return the directory sheet with the statistical report.

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<<http://statelibrary.dcr.state.nc.us/ld/plstats9899/plstats9899.htm>>