



North Carolina Department of Natural and Cultural Resources

State Library of North Carolina

Library Development Section

Roy Cooper, Governor

Brian Hart, Chair of the Commission

Reid Wilson, Secretary

Michelle Underhill, State Librarian

**MINUTES OF THE
NORTH CAROLINA PUBLIC LIBRARIAN CERTIFICATION COMMISSION**

State Library of North Carolina

Raleigh, NC

Friday, April 12, 2024

11:30 a.m.

Meeting Minutes

MEMBERS PRESENT:

Wanda Kay Brown, Director of Library Services C.G.O'Kelly Library. Winston-Salem State University. **Nina Chaffin**, Public Library Director, Union County. **Lauren Clossey**, Liaison to the Certification Commission, State Library. **Carleon Reign**, Administrative Assistant, State Library of NC. **Dr. Lisa O'Connor**, Associate Professor, UNCG, **Sarah Gransee**, Library Development Director, State Library of NC. **Brian Hart**, Assistant County Manager, Person County (arrived at 11:52am)

MEMBERS NOT PRESENT:

Dr. Tiwana Nevels, Assistant State Librarian, State Library of NC. **Carrie Lee**, NCLA Public Library Section Chair, Wake County Public Libraries.

CALL TO ORDER:

Meeting was called to order by Nina Chaffin (Vice-chair) at 11:37 am.

ETHICS STATEMENT:

Ethics statement read by Vice-chair at 11:38 am. No potential conflicts noted.

APPROVAL OF MINUTES – 1/26/24:

Minutes were reviewed by the commission. Wanda Brown made a motion to approve the meeting minutes; Dr. Lisa O'Connor seconded the motion. All in favor of approving the minutes as written, none opposed. Minutes were approved as written.

OLD BUSINESS:

No old business was discussed.

NEW BUSINESS: Commission discussed current library school courses and required coursework for certification. Michelle Underhill gave information on DNCR's policy and practices for amending the NC Administrative Code which guides the Commission's work. Wanda Brown made a motion for information to be gathered by the State Library from other states about their certification requirements, library school curriculums trends, and ALA competencies. Nina Chaffin seconded the motion. All in favor of gathering this information and discussing amending the code further, none opposed. This information will be used by the commission to evaluate other programs and make recommendations for changes to our current certification process.

REVIEW OF APPLICATIONS FOR CERTIFICATION:

26 total applications received – 23 were approved and 3 denied (including pre-approved applications). 9 reviewed in-person, 17 pre-approved.

MEETING ADJOURNED:

Brian Hart motioned for the meeting to adjourn. Nina Chaffin seconded the motion. All in favor to end the meeting, none opposed. Meeting was adjourned at 1:55 pm.

NEXT MEETING: July 19, 2024