



**Department of Natural and Cultural Resources/Division of State Library**

**Roy Cooper, Governor**  
**D. Reid Wilson, Secretary**

**Brian Hart, Chair of the Commission**  
**Michelle Underhill, State Librarian**

North Carolina Public Librarian Certification Commission

State Library of North Carolina

Raleigh, NC  
109 East Jones St.  
Room 308

Friday, October 18, 2024  
11:30 am

**MEETING AGENDA**

**WELCOME and CALL TO ORDER**

**ETHICS STATEMENT:**

In accordance with the State Ethics Act, Chapter 138A of the North Carolina General Statutes, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**NC ADMINISTRATIVE CODE RULES REVIEW DISCUSSION:** Jonathan Avery, DNCR Assistant General Council and Michelle Underhill

**APPROVAL OF MINUTES:** Regular Meeting – July 24, 2024

**OLD BUSINESS:** N/A

**NEW BUSINESS:** N/A

**REVIEW APPLICATIONS FOR CERTIFICATION:** 42 total applications; 10 out-of-state; 32 in-state; 29 in-state applications pre-approved; review 13 applications

**DATE OF NEXT MEETING:** January 10, 2025

**ADJOURNMENT**